

CALIFORNIA STATE AUDITOR



CLARIFY ISSUES. FORMULATE SOLUTIONS.
POSITIVELY IMPACT CALIFORNIANS.

CAREER OPPORTUNITY

SENIOR AUDITOR EVALUATOR I

Branch 3

Job Control 96354

OUR MISSION

The California State Auditor promotes the efficient and effective management of public funds and programs by providing to citizens and the State independent, objective, accurate, and timely evaluations of state and local governments' activities.



auditor.ca.gov



WHO WE ARE

The California State Auditor is the State's independent and nonpartisan auditing and investigative arm, serving the California State Legislature and the public. For nearly 60 years, the office has served California by auditing and reviewing state, local, or publicly created agency performance and operations; identifying wrongdoing or mismanagement; and providing insight on issues. Our audits result in truthful, balanced, and unbiased information that clarifies issues and brings more accountability to government programs. We pride ourselves on proposing innovative solutions to problems identified by our audits so that state and other public agencies can better serve Californians. Each year our recommendations result in meaningful change to government, saving taxpayers millions of dollars.

The California State Auditor is now accepting applications for up to two Senior Auditor Evaluator I level positions. Individuals in this position serve important roles in improving California government by assuring the performance, accountability, and transparency that its citizens deserve. Senior Auditor Evaluator I's in Branch 3 typically oversee performance audits. If you are ready to take your audit career to the next level, read the details in this bulletin and submit an application.

DUTIES

Under the general direction of a Principal Auditor, a Senior Auditor Evaluator I typically supervises two auditors in conducting performance audits. The work includes the scoping and planning of audits and audit activities; extensive communication with audit staff and the Principal Auditor in a collaborative work environment; and ensuring the thorough and accurate documentation of audit activities and findings both during field work and in the development of audit reports. Duties include but are not limited to:

- Manage the ongoing work of auditors through general supervision to ensure audits are conducted in accordance with professional audit standards and fulfill the mission and purpose of the State Auditor.
- Communicate with auditee staff to obtain necessary information for audits, and with auditee staff, audit team staff, project managers, executive management, and the office's service units to convey information related to audit procedures, findings, and recommendations.
- Oversee the planning of audits and audit activities to ensure necessary resource allocation and that audit procedures developed meet audit objectives and auditing standards.
- Oversee the development of thorough and accurate audit reports to present audit findings and recommendations.

COMPENSATION/BENEFITS

CLASSIFICATION	ANNUAL SALARY RANGE
Senior Auditor Evaluator I	\$68,268–89,736

Features of the comprehensive benefit package include:

- Retirement (defined benefit plan), as well as 401(k) and 457 deferred compensation plans
- Health, dental, and vision coverage
- Basic group life insurance
- Annual Leave Program
- Pre-tax parking

For more details about employee benefits, visit the California Department of Human Resources ([CalHR](#)).





MINIMUM QUALIFICATIONS

- A bachelor's degree or higher
- At least three years of professional experience in government, commercial, or public auditing using professional auditing standards or at least six months in CA State service performing duties at a level equivalent to a Auditor Evaluator II.
- Willingness to travel to various work locations at times.

DESIRABLE QUALIFICATIONS

- Experience using auditing standards, in particular, Government Auditing Standards.
- Experience conducting performance audits.
- Experience demonstrating ability to lead, motivate, and develop staff in a team environment.
- Ability to review and evaluate audit work papers to ensure that the analyses and conclusions reached in performance audits are based on sufficient and appropriate evidence.
- Experience demonstrating effective communication through performance audit report writing.
- Ability to design performance audit procedures to ensure critical analyses and evidence are obtained to meet audit objectives in accordance with auditing standards.
- Ability demonstrating effective verbal communications with a variety of individuals.
- Ability to ensure that work products are completed on time and within budget.

SELECTION PROCESS

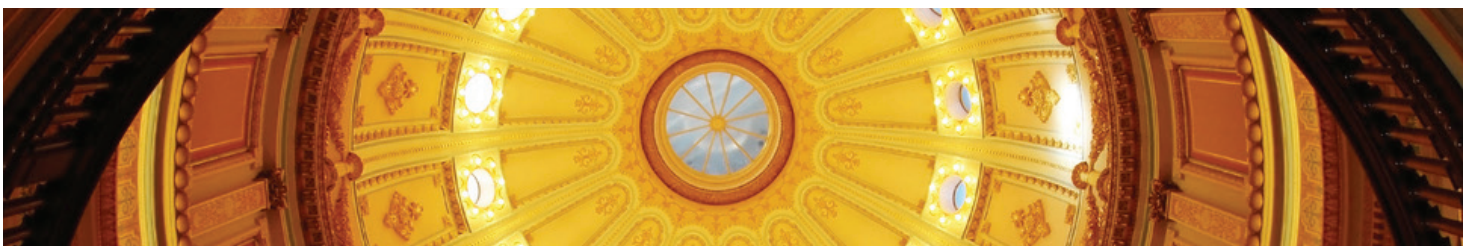
The California State Auditor is part of the merit-based California civil service selection system. The civil service selection system consists of two simple steps: exams and hiring. This job announcement is part of the hiring step in the process. If you have not yet completed the exam for this position, please visit <http://www.auditor.ca.gov/opportunities/experienced> to obtain information on how to apply for the exam. You can still apply for the position but must complete the exam process before you will be considered for a hiring interview.

Any applicant receiving a conditional job offer will be subject to a background check, fingerprinting and an inquiry to the CA Department of Justice to disclose criminal records prior to appointment.

APPLICATION REQUIREMENTS

If you are interested in this exciting opportunity, please submit a state application ([Std. 678](#)) and a statement of qualifications (SOQ) for the hiring manager's review. An SOQ is a narrative discussion of how your education, training, experience, and skills meet the desired qualifications and qualify you for the position. The SOQ should specifically describe any experience you have conducting performance audits in accordance with Government Auditing Standards ("the Yellow Book") or other professional auditing standards and experience that demonstrates your ability to lead, motivate, and develop staff. The SOQ serves as documentation of your ability to present information clearly and concisely in writing and should be typed and no more than three pages in length.

All interested applicants must submit a signed state application [Std. 678](#). Applications without an SOQ will NOT be accepted.





FINAL FILING DATE: February 2 , 2018

Mail complete applications to:
California State Auditor
Human Resources Office
621 Capitol Mall, Ste 1200
Sacramento, CA 95814

Or email to:
hr@auditor.ca.gov

CONTACT INFORMATION

Lynne Gaal
(916) 445-0255
LynneG@auditor.ca.gov

California Relay Service:
1-800-735-2929 (TTY)
1-800-735-2922 (Voice)

All appointments will be made in accordance with applicable personnel laws and rules. A training and development assignment may be considered. Only those appearing most qualified will be interviewed. Additional hires may be made if positions become available.

State Auditor's Office employees are excluded from collective bargaining.

The State of California is an equal opportunity employer that actively pursues and hires a diverse workforce. All qualified applicants will receive consideration for employment without regard to age, ancestry, color, disability (mental or physical), gender identity or expression, genetic information, marital status, medical condition, military veteran status, national origin, political affiliation, pregnancy, race, religion or creed, sex, sexual orientation, or any other factor that is not related to the job.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.